Co-Packer or Contract Manufacturer? 10-Question Scope Checklist

Write down who does what before you sign

Questions to ask before you sign

- ☐ Who owns the formula and the written specification?
- ☐ Who buys each raw material, and who checks its certificate of analysis?
- ☐ Who supplies packaging components, and how far ahead are specs needed?
- ☐ Who runs stability and package compatibility testing?
- ☐ Who reviews the label and claims?
- ☐ Whose name and address go on the label?
- ☐ Who keeps batch records, and how do you get copies?
- ☐ Who handles complaints and adverse event reports?
- ☐ What's the minimum order per SKU, and what does the first run cost in total?
- ☐ Is responsibility for each item written into the agreement?

Planning a production run? Start a Project — productmgmtgroup.com/contact