

Manufacturing Partner Evaluation Checklist

Compare up to three manufacturers side by side. Fillable: type names and check boxes, or print it.

Manufacturer names →	A	B	C
Check each item once you've confirmed it.			
REGULATORY AND COMPLIANCE			
FDA registration and GMP compliance confirmed			
Regulatory expertise for our product category			
Third-party audit or certification documentation provided			
EXPERIENCE			
Experience in our specific product category			
References from brands in our market			
Clear recommendation on stock formula vs. custom formulation			
QUALITY AND TESTING			
Quality control process documented			
Raw material testing protocols defined			
Stability testing and third-party verification offered			
Adequate insurance coverage			
CAPACITY, MOQs, AND LEAD TIMES			
MOQ fits our launch budget			
Lead times fit our launch plan			
Capacity to grow with our projections			
Redundancy and contingency planning in place			
INTELLECTUAL PROPERTY			
NDA signed before sharing formulas or specs			
Clear process for keeping our information separate			
Formula ownership defined in writing			
PRICING			
Detailed cost breakdown provided			
All fees disclosed up front			
Clear terms for price adjustments			

Manufacturing Partner Evaluation Checklist

Continued

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COMMUNICATION AND FIT

Dedicated point of contact assigned
Regular update cadence agreed
Team invested in our success

SERVICES AND RISK

Scope of services clearly defined
Recall procedures documented
Liability and insurance clearly defined

TOTAL CHECKED (OUT OF 26)

NOTES

EVALUATING PMG?

We'll answer every question on this list.

Minimums from 1,000 units (stock formulas) and 5,000 units (custom formulations).

Request a Consultation > productmgmtgroup.com/contact